

Carlisle Tri Club

Date: 22<sup>nd</sup> February 2016, 18:30hrs

Venue: The Near Boot, Houghton.

Attendees: Darren Wildly, Kathryn Osborne, Georgie Lowry, Brain Allen, Claire Allen.

Apologies: Mark Colman, David Graham, Heather Rowe.

Not present: Josh Waite, Lisa Varty.

With only 5 of the committee present, this meeting was not quorum: therefore, items are proposed but cannot be passed and actioned.

Agenda Point		Action
1	<p><b>Coaches Update:</b></p> <p>DW and KO met with Louisa Waite and Nicola Jameson to discuss the coaches report for the AGM and the state of the coaching situation within CTC. Morag is stepping down at the end of March 2016 and is unsure if / when she will resume coaching, Louisa is stepping down over summer as of the end of February. This leaves only NJ as an active coach and 4 run facilitators.</p> <p>KO has looked into coaching qualifications as Richie Hinson, DW and Kelly Crosbie have expressed an interest in coaching. There are no courses that currently have spaces available until 2017.</p> <p>NJ is happy to continue with Monday night swims, she is unavailable 28/03/16, 04/04/16, 23/05/16 and 30/05/16. 23/03 and 30/05 are Bank Holidays so no swim session, BA will cover 23/05/16 and will ask Louise Allen re 04/04/16.</p> <p>Tuesday night session, it was agreed that this should be kept as a coached session where possible to attract members and to keep motivation of members. It was suggested former coaches be approached to see if they would reconsider a coaching role on a monthly basis. Paying for external coaches was also an idea for consideration. MT is currently taking these sessions using the sessions provided for by Tri4U and adapting for road sessions. Session plans need reprinted – BA will do this.</p> <p>Wednesday swims BA &amp; CA are happy to continue this session. Following the session becoming adult only and having a more formal structure, the session is getting busy with an average of 3 per lane most weeks.</p> <p>Thursday run – NJ is taking the lead on organising the rota for the run leaders. Again numbers are increasing each week with a good turn out.</p> <p>All sessions are currently covered until the end of March.</p>	<p>KO to I/w BTF re courses.</p> <p>BA to ask LA re swim.</p> <p>BA &amp; CA to explore ex coaches option. KO contact MT and pass to BA for printing.</p>

2.	<p><b>Minutes of previous meeting</b></p> <p>DW read out the minutes of the meeting of 11/01/16. They were agreed as a true record and passed to be uploaded to the website. Some actions are outstanding, but the committee members involved were not present at tonight's meeting.</p>	BA to upload.
3.	<p><b>Treasurer's report</b></p> <p>HB had emailed her treasurers report. As of 01/02/16 is £4869.51. A breakdown of the finances for January were shown as previously requested by CA. BA had some concerns that the figures didn't match up and we have more money in the account that is accounted for, as HB was not present it is unsure where this is from.</p> <p>DW had agreed to fund the mugs for the Carlisle Triathlon in August, the cost came to £405.60, he has not been invoiced for this as yet. While it will now come out of a new financial budget, he is still happy to honour this and requested an invoice from the club for the amount as a matter of urgency.</p> <p>BA asked what format will the accounts be displayed for the upcoming AGM. It was suggested that it be broken down into the following sections: Memberships, Events, Sessions, Kit (including outstanding kit as an asset) CA offered to assist HB if required in producing the year end reports. CA reminded the committee that the accounts should be made available to BTF if requested.</p>	<p>HB to invoice DW as a matter of urgency.</p> <p>KO to contact HB re format &amp; CA offer of help.</p>
4.	<p><b>AGM</b></p> <p>Has been booked for Thursday 17<sup>th</sup> March at 8pm. The venue will be Morton Manor, Wigton Road, Carlisle.</p> <p>Following emails to all members and reminders in the weekly newsletter, no members have come forward with actions to be discussed. As a result, the committee proposed the following agenda which has been based on that of the previous years.</p> <ul style="list-style-type: none"> <li>• Previous minutes read and agreed – no e-copy held. KO will contact MT to see if she has a copy.</li> <li>• Chairman's report – DW to complete and read.</li> <li>• Coaches report – LW has completed and will read out.</li> <li>• Treasurers report – HB to complete and read.</li> <li>• Election of officers.</li> <li>• Membership fees – proposed to remain as 2015/16.</li> <li>• Club constitution changes – names to be removed (this was voted at EGM, but result cannot stand as meeting not quorum); committee positions to be listed and state the committee must have a maximum of 13 and minimum of 5 members; the committee shall be quorum with a majority of the committee present, if the committee is not quorum then day to day running of the club can continue; AGM / EGM votes will be made as a secret ballot within the meeting, if quorum not achieved this will go to all members via an online poll with for / against arguments detailed prior to the vote.</li> </ul>	

<p>5.</p>	<ul style="list-style-type: none"> <li>• Club events</li> <li>• AOB</li> </ul> <p>BA will make changes to the constitution as detailed above and email to KO, she will distribute to the committee.</p> <p><b>Events 2016</b></p> <p>Duathlon is 13<sup>th</sup> March 2016, HB is organising this. She was not present for an update. As of 22/02/16 there are 30 entries.</p> <p>10K and Triathlon have not opened on Entry Central as yet, KO has had a few email enquires regards opening of these events, it was agreed that these should be opened ASAP. It was also proposed for 2017 the events be opened ASAP after the 2016 event to maximise revenue.</p> <p>BA cycled the route today and there are a number of large potholes on the road, one which would require the participants to cross over to the wrong side of the road. Council to be contacted re filling in the pot holes.</p> <p>Proposed that the memento for the duathlon is a Carlisle Tri Club buff, this will have the club logo on it. They will be given as a memento for the duathlon and any surplus stock will be made available for club members to buy as kit for £6 each. GL has sourced stockist "Giraffe" who can supply for £3.99 + VAT (£4.79), 100 to be ordered. GL to publish in the Newsletter and on social media.</p>	<p>BA to email KO.</p> <p>HB to open ASAP.</p> <p>KO to contact council.</p> <p>GL to order 100 buffs.</p>
<p>6.</p>	<p><b>AOB</b></p> <p>Membership prices for 2016/17 should remain the same as the current year. EAA membership has increased from £12 to £13, this will be an option on top of club membership. Membership proposed as £23 (+£13) for full year and £12 (+£13) from October 2016.</p> <p>HB asked for KO to read an email stating that she has some family commitments at present which may require her returning to Devon for a period of time. HB remains committed to CTC and her role on the committee and events, but has asked for some support in her role and understanding that she may not reply promptly to emails. CA offered to help with accounts, KO and BA offered to help with entry central organisation of the events.</p> <p>Next meeting was set for 17<sup>th</sup> March 2016 at 7pm, immediately prior to the AGM. This will be at Morton Manor, Wigton Road.</p> <p>With no other business the meeting was called to an end at 20:20hrs.</p>	<p>KO to link with HB.</p>